



## **STUDENT SUMMER & SEMESTER INTERNSHIP PROGRAM**

**Lighthouse Student Internship Program** is an internship program for students who are looking to fully commit to service and learning specific roles in our non-profit organization. Safe Harbor has designed internships specifically for High School and College students. We hope that you will consider this opportunity to grow as a student and as a person while gaining a deeper understanding into the life and trials of our community's homeless women and children and of those in addiction. It is our privilege to offer such opportunities that allow each intern to experience what it feels like to invest and make a difference in the lives of others who certainly need love, hope and a hand up! We offer hurting people opportunities to help themselves by navigating available resources while sharing hope & love. Through **Lighthouse Internships** It is our hope that all students will learn important skills that will help them grow and prepare them for future life experiences such as college and future course of study for our High School Students and hands on experience for future careers and employment readiness for our college students.

**New Day Center Lighthouse Internships** will give students a chance to experience what it takes to run a day center and enrichment programming for homeless women and children. Interns will help in a variety of ways and many duties depend on the greatest need at the moment. Giving our **New Day program** children, who face extreme poverty and homelessness, attention, care, and nurturing, is one of the many ways you may serve. Interns will also work with staff with various tasks such as store room organization, cleaning, helping a client with an application or GED homework, helping with lunch, and some clerical tasks. **College interns** are required to be approved to drive, using SH vehicles, will aid in client transportation, opportunities to sit in on Dr. Appointments with clients when needed, will be allowed to shadow is certain classes, group sessions and case management.

**Whole Woman Residential Recovery Lighthouse Internships** will allow interns to obtain a greater understanding of those facing addiction and those working towards recovery. Interns will gain greater knowledge of the trials and hardships our residents face, including those of the affected family and children. Interns are given opportunity to observe, learn, and witness programming through what a residential (in-house), 12 month recovery program and transitional housing consists of. Collegiate interns are required to be approved to drive, using SH vehicles.

**ReSource Warehouse and Gallery** is Safe Harbor's our Social enterprise, where our recovery residents work 15 – 20 hours per week. ReSource offers experience in creative re-use, customer service, art, marketing and creativity. Often our interns will help with creative displays using repurposed materials, aid customers in their repurposing projects, are given creative liberties when reworking our shelving and displays. Interns will also sort and clean donations and many other tasks needed to make ReSource run. We like to give our student-interns responsibilities as they grow and become more, knowledgeable about ReSource and the Arty Party Room. Gallery Assistance and register duties are some of those responsibilities.

**Administrative-Social Media** Interns will work closely with all administrative staff. Some tasks may include assisting with clerical duties; answering phones, taking messages, the intake of donations, receipts, and logging donations, greeting guests, learning to make and return business-like phone calls, assisting during day-time speaking events, cleaning and much more. We want these interns to learn about public relations, community relationship building, and sincerity in the intake of gifts and donations, and office management. Social Media will give each intern a chance to interact with staff and clients across all of Safe Harbor programs. This intern will need strong communication and writing skills.

**All of these opportunities come with the understanding our work at Safe Harbor comes with the strictest confidentiality.** **CONTACT:** Christie Clary at 704-477-6621 or [Christie@safeharbornc.org](mailto:Christie@safeharbornc.org)