

Safe Harbor Rescue Mission



High School Student Internship-Volunteerism Application

DATE OF APPLICATION: \_\_\_\_\_

NAME: \_\_\_\_\_  
LAST FIRST M.I.

ADDRESS: \_\_\_\_\_  
STREET CITY STATE ZIP

CELL PHONE: \_\_\_\_\_ OTHER NUMBER: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

PARENT or GUARDIAN NAME(s): \_\_\_\_\_

PARENT or GUARDIAN PHONE: 1- \_\_\_\_\_ 2- \_\_\_\_\_

ATTENDING HIGH SCHOOL: \_\_\_\_\_ CURRENT- RISING GRADE: \_\_\_\_\_

CHURCH AFFILIATION OR MEMBERSHIP? \_\_\_\_\_

DO YOU CURRENTLY SERVE IN ANY AREA OF YOUR SCHOOL, CHURCH or an ORGANIZATION? \_\_\_\_\_

IF SO, WHERE and HOW? \_\_\_\_\_

SPORTS, HOBBIES, SPECIAL INTERESTS: \_\_\_\_\_

SPECIAL RECOGNITION OR AWARDS RECEIVED: \_\_\_\_\_

**AVAILABILITY:** (This will help to us BUT does not limit you to specific days or times. Vacations, etc. are expected and understood.)

Circle: MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

**Note:** Internships will last approximately 6 weeks, working 18-20 hours per week. Schedules will be determined based on availability and transportation under advisement of your ministry area staff volunteer liaison.

HAVE YOU VOLUNTEERED WITH US BEFORE?  YES  NO IF YES: WHEN? \_\_\_\_\_

IF YES: WHICH AREA OF MINISTRY? \_\_\_\_\_

HOW DID YOU SERVE? \_\_\_\_\_

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DO YOU HAVE A SPECIFIC **Safe Harbor Rescue Mission** PROGRAM OR AREA OF SERVICE YOU PREFER?

Circle: -New Day Program -Administration Office/Donation Intake -ReSource Warehouse and Gallery - Any

HOW DID YOU HEAR ABOUT **Safe Harbor Rescue Mission** or **RESOURCE WAREHOUSE & GALLERY?**

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WHY DID YOU CHOOSE TO APPLY FOR INTERNSHIP at **Safe Harbor Rescue Mission** ?

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HOW DO YOU FEEL THIS INTERNSHIP RELATES TO WHO YOU ARE, YOUR STRENGTHES, YOUR GIFTS, EXPERIENCE, and YOUR FUTURE GOALS, PERSONAL AND EDUCATIONALLY?

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DO YOU HAVE VOLUNTEER EXPERIENCE AT SCHOOL OR WITH OTHER ORGANIZATIONS? If so, where and what?

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DO YOU HAVE ANY OF THE FOLLOWING EXPERIENCE OR SKILL SETS?

- |   |   |
|---|---|
| <input type="checkbox"/> COMPUTER SKILLS                          | <input type="checkbox"/> SOCIAL MEDIA                   |
| <input type="checkbox"/> TECH/PROGRAMMING                         | <input type="checkbox"/> WEB-SITE MAINTENANCE           |
| <input type="checkbox"/> RECEPTIONIST SKILLS                      | <input type="checkbox"/> AUDIO / VISUAL SKILLS          |
| <input type="checkbox"/> ORGANIZATIONAL SKILLS                    | <input type="checkbox"/> PHOTOGRAPHY SKILLS             |
| <input type="checkbox"/> OFFICE SKILLS                            | <input type="checkbox"/> VIDEO EDITING SKILLS           |
| <input type="checkbox"/> BIBLE STUDY or DEVOTIONAL LEADER         | <input type="checkbox"/> TEACHING SKILLS                |
| <input type="checkbox"/> FUNDRAISING or EVENT PLANNING            | SPECIFY: _____  |
| <input type="checkbox"/> PUBLIC SPEAKING                          | <input type="checkbox"/> TUTORING                       |
| <input type="checkbox"/> GROUNDS MAINTENANCE                      | <input type="checkbox"/> STORY TELLING SKILLS           |
| <input type="checkbox"/> LANDSCAPING/GARDENING SKILLS             | <input type="checkbox"/> CRAFTING SKILLS                |
| <b>MAINTANANCE SKILLS:</b>  | <input type="checkbox"/> ARTWORK/PAINTING               |
| <input type="checkbox"/> PAINTING SKILLS                          | <input type="checkbox"/> MUSICAL SKILLS: SPECIFY _____  |
| <input type="checkbox"/> PLUMBING SKILLS                          | <input type="checkbox"/> MEDICAL EXPERIENCE or TRAINING |
| <input type="checkbox"/> ELECTRICAL SKILLS                        | SPECIFY: _____  |
| <input type="checkbox"/> SMALL APPLIANCE, TV & ELECTRONIC TESTING | <b>OTHER:</b> _____                                     |
| <input type="checkbox"/> FLUENT IN SPANISH                        | _____   |
| OTHER LAUGUAGES? _____  |   |

WHO IS THE MOST FLUENTIAL PERSON IN YOUR LIFE? \_\_\_\_\_

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**FUTURE EDUCATION:** DO YOU HAVE A DECLAIRED MAJOR AFTER GRADUATION? IF NOT, ANY THOUGHTS?

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**FAVORITE THINGS:**

Favorite color: \_\_\_\_\_ Favorite sweet: \_\_\_\_\_ Favorite food: \_\_\_\_\_

Favorite Author: \_\_\_\_\_ Any other Favorite you'd like to share? \_\_\_\_\_

**PLEASE SHARE ANYTHING YOU WOULD LIKE TO TELL US ABOUT YOURSELF OR YOUR LIFE EXPERIENCES.** (May use separate piece of paper.) \_\_\_\_\_

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## Volunteer and Internship Requirements:

- **Application:** Our student Volunteer or Internship application is **required** before an individual can be accepted as a volunteer or considered a candidate for our **LIGHTHOUSE** Student Internship Program.
- **Internship Acceptance Notification:** You will be notified via email and if requested, an acceptance letter will be provided to you.
- **New Volunteer-Intern Orientation:** Volunteers are strongly encouraged and new interns are REQUIRED to attend this orientation. At the orientation you will be introduced to our Executive Director, Founder & Programming Director, Volunteer and Community Outreach Coordinator and other volunteer staff liaisons. We will focus on the SHRM volunteer ministry as a whole, sharing about each programming area and how volunteer and internship roles fit into the everyday operations and success of each.
- **Training:** Safe Harbor Rescue Mission's volunteer and program policies and procedures will be reviewed with you by your program-specific staff liaison and supervisor. You will receive a volunteer handbook upon your first day of internship. Training will be instructed by your staff volunteer liaison.
- **References:** Two references are required for each volunteer and intern. Please have your references fill out the *Volunteer Reference Form* provided with your application. The reference is required to mail your form to Safe Harbor directly. Return envelopes are included. References should be from non-family members. They can be club or service-led volunteer supervisors, coaches, former or current teachers or professors, academic advisors, or a spiritual leader such as your church pastor or student ministry pastor.

## Internships:

- **Internship Criteria & School Requirements and Guidelines:** Please email or provide a printed copy of your schools' requirements. This must include contact information of your supervising teacher/instructor. Provide a written or typed letter of AVAILABILTY that includes days and times your Internship hours are able to be satisfied.